



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with Summit Fire & Security LLC for oxygen cylinder hydrostatic testing and repairs to customer owned cylinders during FY2024-2025. Fiscal Impact: \$539.45

Presenter(s): Jamonica Rolle, Vice Provost, Academic Affairs

What is the purpose of this contract and why is it needed? An oxygen cylinder hydrostatic testing service is necessary to verify that the cylinders are safe for oxygen refill service to facilitate emergency medical technician & paramedic training.

What procurement process or bid waiver was used and why? Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there is no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. One quote was obtained by the requesting department to identify the best value for the required commodity or service.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?
Yes.

What fund, cost center and line item(s) were used? Emergency Medical Technology CC0104, FD101, GL62500.

Has Broward College used this vendor before for these products or services? Yes, FY 2023-2024, PO-026694.

Was the product or service acceptable in the past? Yes, they were reasonably priced, on time, and offer pick-up & delivery service.

Was there a return on investment anticipated when entering this contract? Yes. Health Science students need to train with actual oxygen gas present in cylinders as if they were treating actual patients in a health care setting. Some of our equipment will only function with real oxygen gas.

Was that return on investment not met, met, or exceeded and how? Yes it was met. By training with the same equipment used by pre-hospital providers in the field, the EMS students are better prepared for their National Registry license practical testing.

Does this directly or indirectly feed one of the Social Enterprise tactics and how? This contract feeds the Social Enterprise tactic - Answer the Call for Healthcare Professionals and Actualize Employment tactics. It prepares our Health Science students for entry level employment by providing them opportunities to earn certificate level training that will lead to permanent careers.

Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

Board Item
FISCAL IMPACT:

Description: \$539.45, CC0104, BU020, FD101, PG000052

08/20/24 CC0104 · Emergency Medical Technology

(\$539.45)

Jamonica Rolle













Jamonica Rolle, Vice Provost, Academic Affairs 7/25/2024

APPROVAL PATH: 12378 Summit Fire & Security LLC - Oxygen Cylinder Testing & Repair Services (FY2024-2025)

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Nora Powell	Dean Review		 Completed	
2	Jamonica Rolle	Vice Provost Review		 Completed	
3	Jeffrey Nasse	Provost and SVP of Academic Affair		 Completed	
4	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
5	Zaida Riollano	Procurement Approval		 Completed	
6	Rabia Azhar	CFO Review		 Completed	
6	Christine Sims	Budget Departmental Review		 Completed	
6	Legal Services Review Group	Review and Approval for Form and		 Completed	
7	Board Clerk	<u>Agenda Preparation</u>		 Pending	
8	District Board of Trustees	Meeting	09/24/24 11:00 AM	 Pending	
9	Electronic Signature(s)	Signatures obtained via DocuSig 		 Pending	
10	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	



**EXHIBIT "A" to Purchase Order
STATEMENT OF WORK**

Description of Services:

Summit Fire & Security provides off-site hydrostatic testing and repair to oxygen cylinders as needed. They also provide pick-up and delivery service to customer's place of business by appointment.

Total Consideration Payable for the Services:

<u>Item (s)</u> <u>Quantity</u>	<u>Name</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
11	Land Equipment	Hydrostatic Testing	\$29.95	\$329.45
2	Truck Charge	Pick-up / Delivery	\$105.00	\$210.00
			Total	\$539.45
